

SECTION D. THE APPLICATION PROCESS

1. All applicants must complete the Free Application for Federal Student Aid (FAFSA) and a University Supplement for Financial Aid for aid consideration. Students may file their FAFSA on-line at <http://www.fafsa.ed.gov> or mail the paper application. SHSU's Title IV Code (003606) must be listed on the FAFSA for us to receive your Student Aid Report (SAR) electronically from the federal processor.
2. Additional documents may be required if your SAR is selected for a process called verification. All requested documents must be complete and accurate to determine financial aid eligibility. You may view your financial aid status online at <http://ww2.shsu.edu>.
3. Students must be admitted to SHSU as a regular student in an eligible program of study. Graduate students must be unconditionally accepted into an eligible program. For details, visit our website at <http://www.shsu.edu/fao>.
4. All forms and admission must be completed by the priority dates to ensure timely notification of award eligibility.
Fall.....March 31, 2008 SpringSeptember 30, 2008 **Summer ---- a separate Summer Supplement is required.**
Summer priority processing date.....Friday, February 28, 2009
5. Stafford loans must be guaranteed at least 30 days prior to the beginning of the semester to receive funds in a timely manner. Students not awarded 30 days prior to the beginning of the semester must have an alternate method of payment for their initial enrollment expenses.
6. Review applicant's responsibilities and general policies at <http://www.shsu.edu/fao>.

SECTION E. AUTHORIZATION

By my signature below, I authorize the University to apply any scholarship, grant, or loan proceeds received by electronic funds transfer (EFT) to my student account for the payment of my current or prior- year tuition, fees, room, board or any other University debt. These charges may include any current award year and/or past due balances, such as tuition and fees, room and board, semester loans, aid rebates, and miscellaneous charges for library, parking fines, clinic fees, or NSF checks. If current year funds remain and I owe prior year debt, I authorize SHSU to use such funds to pay the prior debt. I have determined that payment of such prior charges will not prevent me from paying my current educational expenses. If the total disbursements of my aid will not cover my past due balances and my current semester charges, I certify that I will have other funds to cover the balance of my university charges.

If I do not authorize SHSU to apply my aid to my student account, I will submit a separate written statement requesting the funds to be held. The statement must be submitted to the Financial Aid Office at least ten (10) business days prior to aid disbursement. A Financial Aid Counselor will need to be contacted for disbursement instructions.

SECTION F. ACKNOWLEDGMENTS

- o Available authorized aid will begin applying to my student account five (5) business days prior to the first class day of the Fall & Spring semesters and three (3) business days prior to the first class day of the Summer I & II sessions.
- o After the auto-apply dates, any aid that is received will automatically apply to my student account as long as all eligibility requirements are still met.
- o I understand that I must be enrolled at least half-time (6 hours) to receive any financial aid.
- o I understand that if I have received financial aid for both Fall/Spring and/or Summer I/Summer II and I do not enroll in either Fall or Summer I, I must contact my Financial Aid Counselor if I plan to attend in the future for potential reinstatement.
- o I understand this authorization will remain in effect throughout the current award year/period of enrollment. I have the right to rescind this authorization at any time prior to funds being applied to my student account. It is also my responsibility to provide the Financial Aid Office with my written request for cancellation of this authorization and/or any financial aid awards ten (10) business days prior to aid disbursement

SECTION G. STATEMENT OF EDUCATIONAL PURPOSE & CERTIFICATION STATEMENT

I certify the following to be true:

1. I will use all Title IV money received only for expenses related to my study at Sam Houston State University.
2. I certify that I do not owe a refund on any grant, I am not in default on any loan, and I have not borrowed in excess of loan limits, under the Title IV programs, at any institution.
3. The information on this form is true and correct.
4. I have read and understand the steps I must follow to apply for financial aid at SHSU.
5. I have read and understand the Reasonable Academic Progress Policy and the Program Eligibility requirements pertaining to my eligibility and continued eligibility for financial aid at SHSU. (RAP Policy is available under "Forms" on our web site at www.shsu.edu/fao).
6. I understand that I cannot receive financial aid simultaneously from two separate colleges or universities for the same enrollment period.
7. I understand if I am awarded, the Office of Student Financial Aid may adjust those award(s) for any of the following reasons: eligibility errors are discovered; funds are not available; to prevent any overaward if other unreported resources are received after I am awarded; or any changes in board plan, housing accommodations, employment, resident status or number of semester hours. If any excess award funds are disbursed, due to the above mentioned changes and/or Office of Student Financial Aid error, I will be billed for the excess. If insufficient funds are disbursed, I will be responsible for repayment within the semester.

Student Applicant's Signature

Date