

## Position Responsibilities

- Be available up to 2 weeks before classes start and up to 5 days after the semester ends
- Attend weekly staff meetings every Tuesday from 3:30-5:00pm, no exceptions
- Participate in a weekly duty rotation schedule
- Complete weekly office hours
- Plan and execute in-hall events
- Complete regular administrative tasks
- Assist with RA selection
- Enforce Department and University Policies
- Serve as a Campus Security Authority

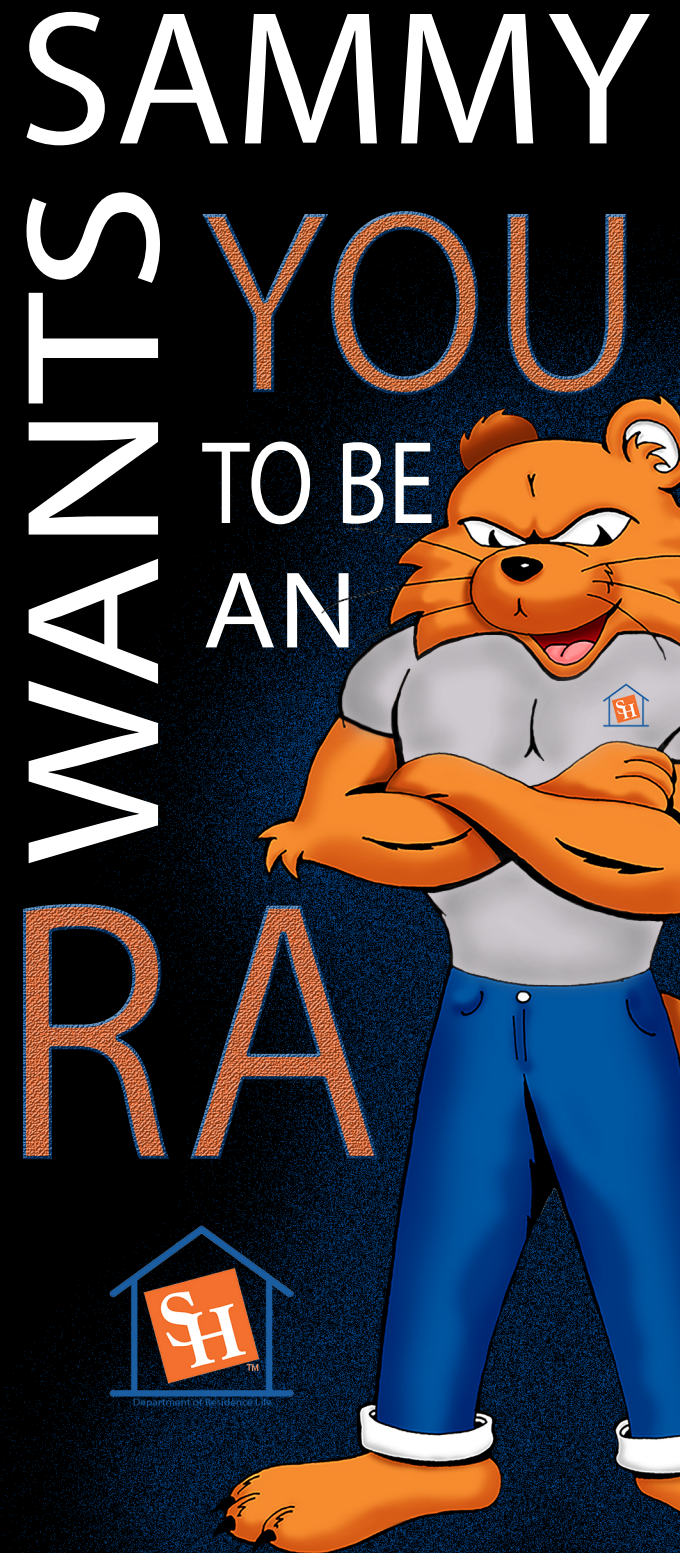
## How To Apply

1. Log on to Jobs for Kats at [www.jobsforkats.com](http://www.jobsforkats.com) and search for job numbers **51201** (Non-Work Study) and **51202** (Work Study)
2. Upload documents to Resident Advisor job posting
3. Upload responses to questions (If interested in Living Communities)
4. Submit three recommendations to the Department of Residence Life using the form found at [shsu.edu/ra](http://shsu.edu/ra)

Application Deadline  
**March 19, 2019**

For more information please contact:

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## RA Interest Meetings

These meetings provide Information about the role and expectations of the RA position. Interest meetings also offer an opportunity to talk to current RAs and Residence Hall Directors about the position.

\*All meetings are held in White Hall

February 6 at 4:00pm  
February 7 at 4:00pm  
February 11 at 7:00pm  
February 12 at 7:00pm

Come get a glimpse of the position and interview process by taking part in developmental activities.

RA Interview Weekend  
March 29th and 30th

## WHY SHOULD YOU APPLY TO BE AN RA?

- **Develop & role model 21st century career readiness & leadership:**
  - . Ethical behavior
  - . Effective decision making
  - . Teamwork
  - . Enhanced verbal & written communication
- **Give back to Sam Houston State**
- **Meet new people**
- **Mentor first year students**
- **Be in the know about things happening on campus**
- **Free housing**
- **Steady paycheck**
- **Build specific skills in:**
  - . event planning
  - . policy enforcement
  - . mentoring
  - . budgeting
  - . mediation
  - . time
  - . management



## Resident Advisor Requirements

- Applicants must reside on campus for a minimum of one full semester before the time of employment.
- Applicants must have completed at least 12 credit hours by the time of employment
- At all times, staff members must maintain a GPA of 2.0 or higher
- Applicants must be in good standing with Sam Houston State University
- Transfer candidates must have been accepted to the University at the time of application
- Hired staff members must be available for Fall and Spring Trainings before the start of the academic school year
- Hired staff members must maintain at least 6 financial aid eligible hours during each semester of employment
- Candidates must be available for a formal interview during business hours on **Friday, March 29, 2019** and for a group process interview on **Saturday, March 30, 2019**