

## Position Responsibilities

- Be available up to 2 weeks before classes start and up to 5 days after the semester ends
- Attend weekly staff meetings every Tuesday from 3:30-5:00pm, no exceptions
- Participate in a duty rotation schedule
- Complete weekly office hours
- Plan and execute educational programs and events
- Complete regular administrative tasks
- Assist with RA selection
- Assist with Saturday at Sam
- Enforce Department and University Policies
- Serve as a Campus Security Authority

## How To Apply

- Log on to Handshake at <https://shsu.joinhandshake.com/> and search for job number: **4209596**
- Upload documents to the Resident Advisor job posting
- Upload responses to Living Community questions (Only if interested in Living Communities)
- Submit three recommendations to the Department of Residence Life using the form found at [shsu.edu/ra](https://shsu.edu/ra)

Application Deadline  
**February 23, 2021**

For more information please contact:

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# SAMMY WANTS YOU TO BE AN RA



Department of Residence Life



## WHY SHOULD YOU APPLY TO BE AN RA?

- Develop and role model career readiness and leadership in the following areas:
  - Ethical behavior
  - Effective decision making
  - Teamwork
  - Enhanced verbal & written communication
- Give back to Sam Houston State
- Meet new people
- Mentor first year students
- Be in the know about things happening on campus
- Free housing
- Steady paycheck
- Build specific skills in:
  - event planning
  - policy enforcement
  - mentoring
  - budgeting
  - mediation
  - time management



RA Interviews are:

**March 8<sup>th</sup> - 10<sup>th</sup>**



(Scan for more information)

## Resident Advisor Requirements

- Applicants must reside on campus for a minimum of one full semester before the time of employment.
- Applicants must have completed at least 12 credit hours by the time of employment
- At all times, staff members must maintain a GPA of 2.0 or higher
- Applicants must be in good standing with Sam Houston State University
- Transfer candidates must have been accepted to the University at the time of application
- Hired staff members must be available for Fall and Spring Trainings before the start of the academic school year
- Hired staff members must maintain at least 6 financial aid eligible hours during each semester of employment
- Candidates must be available for a formal and group process interview during business hours on **March 8<sup>th</sup> - March 10<sup>th</sup>**.