



College of Business Administration Graduate Programs Admission Requirements

Applicants to one of the College of Business Administration's graduate programs [Master of Business Administration (BADM), Master of Science in Accounting (ACCT), or Master of Science in Project Management (PMGT)] will be required to submit certain documentation. Please see the included comprehensive chart containing each of the programs' requirements.

To be considered for a GMAT waiver based on experience (as applicable per program), email your request for a waiver review to busgrad@shsu.edu. Include your name and the program to which you will be applying within the body of your email and attach your current résumé along with a copy of your transcripts from the degree-granting institution (unofficial transcripts suffice for this review).

If your admission will be considered using one of our formula calculations, please note that the undergraduate GPA is the GPA from courses taken at the degree granting institution. Transfer grades are **not** used in the computation of this undergraduate GPA.

Applicants to each of the programs should note that, without an undergraduate degree in business, certain "stem" or leveling courses may be required prior to beginning any graduate coursework in that program. In some cases, especially for those seeking admission to the Master of Science in Accounting program, this can add considerable hours to the program. Contact the graduate advisor for details.

All students should note that the majority of the graduate-level courses offered in the traditional in-class format are taught at The Woodlands Center campus, SHSU's new facility located in The Woodlands, Texas, 45 miles south of Huntsville, Texas.

REGULAR APPLICANTS: All regular applications are processed through the University's Office of Graduate Studies; all application documentation should be submitted through that office. http://www.shsu.edu/~grs_www/

INTERNATIONAL APPLICANTS: All international applications are processed through the University's Office of International Programs; all application documentation should be submitted through that office. http://www.shsu.edu/~int_www/

For general questions about the application process, please contact:

Office of Graduate Studies
Sam Houston State University
Box 2478, Huntsville, TX 77341-2478
926-294-1971
E -mail: graduate@shsu.edu
http://www.shsu.edu/~grs_www/

For more information on international student requirements, please contact:

Office of International Programs
Sam Houston State University
Box 2150, Huntsville, TX 77341-2150
936-294-4607
E -mail: grad.intl@shsu.edu
http://www.shsu.edu/~int_www/prospective/

For specific information on COBA graduate programs, please contact:

Stephanie Fors
Associate Director, Graduate Studies and Distance Learning
College of Business Administration
Box 2056, Huntsville, TX 77341-2056
Tel: 936-294-4775
Fax: 936-294-3612
E -mail: busgrad@shsu.edu
<http://www.shsu.edu/~coba/mba/>

Admission Requirements

Please note: applications incomplete (all application materials not received) on or by the University's stated application deadline for the semester in which the applicant is applying will not be considered.

General Requirements:	MBA	ACCT	MSPM
Complete the online graduate application form (https://www.applytexas.org/adappc/gen/c_start.WBX)	X	X	X
Pay the application fee (http://www.shsu.edu/~grs_www/ApplicationFee.html)	X	X	X
Submit an official transcript from the degree granting institution (except SHSU graduates)	X	X	X
Submit an official GMAT score	X	X	X
Submit a current résumé (emailed to graduate@shsu.edu)	X	X	X
Meet or exceed one of the following admission formulas:			
200(Undergraduate GPA) + GMAT Score \geq 1100 *	X	X	
200(Advanced Hours Undergraduate GPA) + GMAT Score \geq 1150 **	X	X	
200(Undergraduate GPA) + GMAT Score \geq 1200 *			X
Have a minimum overall undergraduate GPA of 3.0		X	
Have a minimum advanced accounting course work GPA of 3.0		X	
Hold a Bachelor's degree in Accounting from a U.S. institution		X	
Demonstrate a minimum of three (3) years' managerial and/or professional experience***			X
Submit an essay about project management experience and aspirations (500 words or less, Times New Roman, 12 point font size)****			X

Additional Requirements (Applicants with Bachelor's Degree from Outside the US):	MBA	ACCT	MSPM
Submit i-TOEFL score of at least 79 or IELTS score of at least 6.5		N/A	
Official GMAT score	450	N/A	500
English translation and evaluation of official transcripts	X	N/A	X

GMAT Waivers	MBA	ACCT	MSPM
Undergraduate GPA of 3.5 or higher	X	X	X
Graduate degree from AACSB International institution or other accredited U.S. institution	X		
Three (3) years' significant managerial and/or professional experience***	X		
Seven (7) years' managerial and/or professional experience***			X

*The undergraduate GPA is the GPA from courses taken at the degree granting institution. Transfer grades are **not** used in the computation of this undergraduate GPA.

The advanced hours undergraduate GPA is the GPA from junior- and senior- level courses taken at the degree granting institution. Transfer grades are **not used in the computation of this undergraduate GPA.

***The professional or managerial experience requirements are determined through a resume review by the graduate advisor and not based upon the applicant's determination. To be considered for GMAT waivers based on experience, email requests along with a current résumé to busgrad@shsu.edu. A copy of the requestor's transcripts (unofficial or official) is also required for this review.

****The essay about project management experience and aspirations should clearly communicate why the student is pursuing this degree. Essay should be submitted as 500 words or less, typed in Times New Roman, 12 point font size. Essays should be submitted to graduate@shsu.edu.