

The Master of Education in Reading/Language Arts Program Advisory Board Meeting

| MINUTES

Meeting Date | Time 5/19/2021 4:00 PM | Meeting location Zoom

Meeting called by	Patricia Durham	Attendees
Type of meeting	Annual/Informational	Patricia Durham , Nancy Voettler, Debbie Price, Donna St. Clair, Marsha Kocurek, Stacey Payne, Graciela Rubio, Christi
Facilitator	Patricia Durham	Not present: Shelia Bell
Note taker	Patricia Durham	

AGENDA TOPICS

- Roles and Responsibilities of the Committee Members
- Review of Previous Action Items
- Design: Program Health and TEA TExES
- Delivery: New Tasks completed since last meeting
- Evaluation: Action Items in Progress
- Policy: Items on the Docket

Agenda topic *Roles and Responsibilities* | Presenter *Patricia Durham*

Discussion Advisory Board purpose and Introductions Review of last board meeting minutes. Patricia Durham had every member introduce themselves and gave update on the action items.

Conclusion No discussion/board approved

Action items	Person responsible	Deadline
None needed	n/a	n/a

Agenda topic *Review of Previous Action Items* | Presenter *[Name]*

Discussion There was not a meeting in Spring 2020 due to COVID shut down. Reviewed minutes from Spring 2019.

Conclusion Board had new members and was glad to review previous actions from 2019.

Previous action item	Action taken	Action taken date
Review Program Name change to Literacy Instruction	Did not alter name of program	Fall 2019
Realign courses to TEA/ILA	Most courses are now realized to new standards.	Spring 2022 finished

Previous action item	Action taken	Action taken date
Explore Literacy coach certificate	All syllabi will have new matrix to show alignment One of our latest faculty hires has intensive experience with coaching. Dr. Kerbs is redesigning READ 6310 to enhance the curriculum. In 2022, we will start to design the certificate for Literacy Coaching.	Fall 2022
Review courses for to Move Dyslexia Modules	Did not move anything due to COVID	none
Incorporate WTW in READ 5330; 5335;5315	Began with READ 5330 and READ 5335	Summer 2020/Fall 2020

Agenda topic *Program Health and TEA TExES* | Presenter *Patricia Durham*

Discussion Patricia Durham presented the below information. Debbie Price offered comments about the positive growth in the program. Including the strengths of the program of having a large faculty and smaller cohorts. She also mentioned how updating and realigning to the standards has improved the program. Program Health Summer 2021 Med with RS 12: , Post grad RS only: 3, Med only: , Dyslexia: 5 Total: 20 Projected Graduated: 1 Spring 2021 graduate: 7 MEd Fall 2020 Med with RS: 13 , Post grad RS only: 1, Med only: , Dyslexia: 5 Total: 19 Fall 2020 Graduated: 6 MEd Lost 1 dyslexia student and 1 MEd to termination due to low grades Summer 2020 Med with RS: 7 , Med only: , Dyslexia: 3 Total: 10 Spring 2020= 2, Fall 2019= 5/8 enrolled, Still working on degree: Fall 2018= 1 All in program: 57 TEA TExES 151 2020- 9 took test and 9 passed= 100% passing rate 2019 5 took test and 5 passed= 100% passing rate

Conclusion No comments from board. Board happy to hear about progress

Action items	Person responsible	Deadline
Offer Saturday online seminars for lowest areas of TExES: Comprehension and phonics	Patricia Durham	Fall 2022
Create more coaching and leadership for candidates	Patricia Durham and Macie Kerbs	Spring 2022

Agenda topic *New Actions completed since last meeting* | Presenter *Patricia Durham*

Discussion New actions since last meeting completed Marketing actions: Created flier to use in ads for conferences and other venues. We bought ad space at two performance arts shows in the Woodlands in 2020 and 2021. Facebook ads purchased once. Aligned with the SHSU Literacy Doctoral program to market together. Purchases program swag to provide identity for candidates and to also market program in schools. Curriculum changes: READ 5304 Multisensory Language Learning officially added to the program Dyslexia Certificate and MEd Outreach to candidates and Site Supervisors/mentors SHSU Bearkat Literacy swag: Pennant for candidates/notepad for site supervisors Reduced to two enrollment periods per year (summer/Fall) May 1st and July 15th Migrated all TEA required items to TK20: Site Supervisor form, 35 minute observation documentations, Site supervisor training and recommendation tab, Bb Graduate Bearkat Literacy Leader Group TEA required trainings now placed in the Bb group: Dyslexia training (not needed as the 5 courses qualify as training) Digital literacy (being completed 2nd summer semester along with

the READ 5319 course Digital Literacy. Begins Summer 2021. Mental Health training (1st Fall semester) Suicide prevention (1st spring semester) Substance Abuse (2nd fall semester) **DISCUSSION:** Patricia presented the above information. Marsha Kocurek discussed the positives of the program changes and marketing approaches. Patricia Durham discussed how 4+1 undergraduate to graduate COE program was also connecting the Rd Sp CERN. These are first year teachers working on their graduate C&I degree. **Recommendations:** Marsha recommended making more connections with the undergraduate preservice teachers before they graduate. Also, more awareness to the undergraduate program for dyslexia. Debbie Price discussed how TEA now requires undergraduates to go through a basic training on Dyslexia. Marsha also suggested reaching out to other program like speech theory since there is an overlap. Debbie Price suggested reaching out to the College of Health Sciences. Marsha also suggested advertising on Facebook as that is how she found her doctoral program.

Conclusion Keep marketing and finding new spaces

Action items	Person responsible	Deadline
Create connection with undergraduates with collaboration with grad students	Patricia Durham	Spring 2022
Meet with District/school ELAR coordinators	Patricia Durham	Spring 2022

Agenda topic *Action Items in Progress* | Presenter *Patricia Durham*

Discussion Action items in progress Action items: SHSU Literacy Specialist Certificate New courses: Diagnosis and Correction of Reading TAG team mentoring/support Virtual Orientation for Summer Cohort May 20th /Field Experience Orientation August 2021 Reconnecting (due to COVID) with schools to promote program. Including a phonics assessment in READ 5304 and more orthography to support that in READ 5330 and in practicums. **DISCUSSION:** Patricia presented the above information. Christi Everett discussed about having all voices involved when diagnosing needs. Not just teachers but parents, speech, eye sight... This might be something to consider for the program in the diagnosis course. Graciela discussed how in South Texas there is a need for bilingual diagnosis. Debbie Price agreed that this would be a great need and to find ways to offer something that doesn't add to the 36 hours. Donna added that more students are having needs in dysgraphia. Maybe we could add in more information on that condition. **Recommendations:** Cross connect with other programs such as principal and counseling and speech services. Graciela suggested offering more second language courses and possibly more information on second language diagnosis of reading problems. Patricia suggested we could offer seminars for special topics during the school year. We could also organize groups to go to conferences or hold our own conference. Christi agreed that offering a conference on several needed topics would be a great way to meet that need. Could also lead to recruitment. Could be Zoom or in person.

Conclusion Board agreed with the items to

Action items	Person responsible	Deadline
SHSU Literacy Specialist Certificate Inquiry	Patricia Durham	Fall 2021
New courses: Diagnosis and Correction of Reading Form B	Chase Young/Macie Kerbs	Spring 2022
TAG team mentoring/support	Patricia Durham	Spring/Fall 2021
Reconnecting (due to COVID) with schools to promote program	Patricia Durham	Spring/Fall 2021
Including a phonics assessment in READ 5304 and more orthography to support that in READ 5330 and in practicums	Patricia Durham/Debbie Price	Summer 2021/Spring 2022
offer seminars for special topics during the school year	Patricia Durham	Fall 2022
Coordinate with the Joan Prouty Conference	Patricia Durham	Spring 2022

Agenda topic *Basic New Information to Share* | Presenter *Patricia Durham*

Discussion Items on the docket: Increase mentoring and coaching skills. Pilot a program where READ 6310 candidates mentor READ 3307 Literacy Methods (undergraduate) to enhance leadership skills and apply content knowledge to real experiences. Recruitment Curriculum adjusts for more writing and comprehension Ongoing COE task: CAEP Review: aligning all assessments of program for formative/summative data Ongoing state level: Program Coordinator Patricia Durham was selected to be on the TEA Reading Specialist Standards Advisor Board beginning summer 2020 **DISCUSSION:** Patricia presented the above information. Graciela wanted to mention that she appreciated the way the program reaches out to the students and creates a virtual space through either Zoom meetings or phone calls. Nancy and Debbie commented on how that helps them as faculty really get to know students as well. Donna added that she felt like she belonged to a group because of the personal connection and not just a number behind a screen. **Recommendations:** Graciela suggested continuing the aspect of virtual space with zooms/phone calls.

Conclusion These ideas are supportive by the board

Action items	Person responsible	Deadline
See above	Program Coordinator	On going

Meeting adjourned at 5:00pm