

School of Teaching and Learning – Special Education Program

Minutes

October 11, 2019

In attendance: All program faculty members – This meeting was conducted as part of the annual “Data Day” assessment workday

Undergraduate program minutes:

- The EXcEL fair is next Tuesday. Dr. Pinto is organizing student volunteers and Dr. Stockall is presenting.
- The revised secondary program will include SPED 3301. Discussion was had on potential curricular elements and logistics to the program approval process.
- Pass rates on the EC-6 core and SPED exams were examined in order to identify potential targets areas. We also examined data on enrollment trends and discussed strategies for increasing the diversity of our candidates.
- Scheduling procedures are more coordinated across program areas in SoTL. We will be starting the new SPED block courses for all students in Fall 2020.

Graduate program minutes:

- A lengthy discussion and analysis was conducted of enrollment trends and exam pass rates for the diagnostician program. We are competitive with other programs and produce candidates that are exceeding state averages for passing scores and competencies.
- We identified options for creating new tracks within the masters program and outlined steps for marketing these programs to a range of constituencies.

School of Teaching and Learning – Special Education Program

Minutes

January 13, 2020

All program faculty members were in attendance or provided feedback in advance of the meeting.

New Business

- Dr. Gomez has a new role with her assessment fellowship. We discussed the possibilities for this work and how it could contribute to our programs.
- Dr. Stockall has been awarded a fellowship. We discussed the best course(s) for her to build using a UDL model. SPED 2301 or 3301 will be the best option.
- We had a lengthy discussion on the new tracks in the SPED M.Ed. program, particularly focusing on a plan for social media marketing and outreach. An Instagram site and a Facebook page were set up during the meeting, with a plan for rotating content responsibilities among faculty.
- There are a variety of resources to include in our course Blackboard shells, including information on SPED and ABA programs, grants and scholarships, and behavior intervention modules.
- Course matrices for undergraduate courses need to be updated ASAP. An e-mail was sent with detailed instructions.
- We discussed the addition of field experience hours into the undergraduate program, particularly SPED 3301 and SPED 4314.

Updates

- Fall and summer schedules
- Centers and graduate programs
- SoTL and CoE committees

Celebrations

- Updates on events, activities, and accomplishments

Special Education Program

Minutes

Sept. 22, 2020

Attendees: All special education faculty attended the meeting via Zoom or contributed via e-mail report prior to the meeting.

- 1) Description for the upcoming SPED faculty posting (Dr. Mitchell) – Potential focus for the position is high-incidence disability areas (e.g., SLD, EBD, etc., with emphasis on tier-interventions and supports, esp. PBIS). Keep the focus broader to give them person the best chance to fit in. We could also consider a background as a bilingual diagnostician or a background with assessment. We will use the position description from Dr. Mitchell’s hire to develop the upcoming posting. We need to find out if it is an endowed position or funded by the endowment.
- 2) Spring 2021 schedule and textbook orders (Dr. Blackwell) – Schedule is submitted and changes should show up soon. Please monitor your courses for accuracy. Faculty will contact undergraduate students about the Bearkat Bundle regarding opting in or out of the program.
- 3) Program data analysis report from the Data for Diversity meeting (Dr. Stockall) – Dr. Gomez will share the graduate report with Dr. Blackwell. He will use that as a model to complete the report.
- 4) Diagnostician programs reports (Dr. Gomez and Dr. Cole) – Provided overview of licensure test score reports and registration figures for future semesters. Standards related to professional ethics may need to be an area of emphasis in future semesters. The program will now be fully online starting in Spring 2021.
- 5) LIDA program reports (Dr. Calderhead and Dr. Vargo) – Provided report on student enrollment across two cohorts and national board certification testing. Discussed recruitment and marketing materials and outreach efforts.
- 6) Transition program report (Dr. Landmark) -- 10 students are enrolled in the first of the 4 courses. One more student has applied and been accepted for the spring—this student is an out of state student who already has a PhD! The Center will advertise at upcoming conferences as appropriate.
- 7) Undergraduate program report (Dr. Stockall) – Updates on challenges faced by students due to remote learning and the various interventions that we are providing. Contact Dr. Blackwell if you have a student concern and we will develop a support plan.
- 8) Celebrations – Various faculty provided updates on conference presentations and publications. Our faculty had several scholarship accomplishments to celebrate!

9) Next meeting – November 19 from 11-12. Dr. Blackwell will facilitate the agenda and meeting.

Special Education Program
Meeting Minutes
November 19, 2020

Attendees: The meeting was conducted in a hybrid format across e-mail and then Zoom. All program faculty participated.

Good news from Dr. Pinto: “I would like to share that I am invited from TEA to join the ‘Equity Assurance Panel’ to review draft exam materials to verify that the materials are free from potential issues of fairness and reflect the diversity of Texas. The meeting is in early December, 2020.

Updates about the monolingual diagnostician program from the Dr. Gomez: “Ed. Diag program is now fully online (combo of synchronous and asynchronous courses) as of Spring 2021. Am working on preparing for TEA audit. Am working on CAEP Advanced Programs visit.”

Update about the bilingual diagnostician program from Dr. Cole: “I think we have enough applicants to the Bilingual Diag program to have our first cohort starting in the spring 2021! “

SPA reports: The SPED undergraduate response is due on March 10. Please be sure to grade your key assessments in Tk20. The graduate response was submitted and we should hear back in February.

Summer and fall schedules for 2021: Schedules are due to Helen and Reba by December 11.

Bearkat bundle: Remind your undergraduate students that they can opt-out if it is to their benefit.

Update on the faculty search for the endowed faculty position from Dr. Mitchell: “As of last week, we have had 7 candidates apply. Most candidates (6 out of 7) have contacted Vickie with questions included when to expect the interview process to start. Each were told that due to the number who have applied, we should be ready to review the applications during the holidays and be ready to start the first round of interviews in January 2021. As noted in the posting, the goal is for the new hire to begin in the fall of 2021. Additional information on the planning schedule were provided the search committee.”

Update on the search for a new SoTL chairperson from Dr. Vargo: “The chair position has been posted for a week, and we have 4 completed applicants. There are a couple more candidates that are applying this week who seem like excellent choices. (...one might have a SPED background...). The committee is meeting Friday to discuss our next steps. Overall, we want to make sure we have a strong, diverse applicant pool, and none of the committee members are willing to fill the position without being 100% confident in our choice (I may have been on a previous chair search committee and we learned the hard way...). I will update you all next week with respect to how long we plan to keep the posting live. Again, we want as many high quality candidates as possible, so PLEASE share!”

Update on the Garrett Center from Dr. Mitchell:

- “Based upon our meetings with the Texas Education Agency over the last two weeks, it appears that SHSU will be awarded a third year to lead the state special education technical assistance network for transition. We are excited about that because Year 2 appeared to be the benchmark year for the TEA to make a decision. They have already changed a few of the networks and their assignments, as well as eliminated one. We started with 10 networks and now there are 9.
- We have just hired a graduate assistant for the Garrett Center, using endowment money. We have hired Taniya Thongtai who will be working with us to develop a postsecondary program for students with intellectual and development disabilities and develop a one-week transition summer institute for secondary students with Huntsville ISD as the priority district for year 1. Will and Christina will be working with Taniya on the design and implementation of the activities.
- Don’t forget that if you write a grant and would like more IDC, consider writing it under the Garrett Center. We are considered “the department” for the Garrett Center grants so you would receive your PI IDC and 50% of the “department” IDC from the Garrett Center.
- We would love for more of the special education department to become part of the work of the Garrett Center. Would you like to be involved with the SHSU PS Ed program for IDD? The Summer Institute? It is the “Garrett Center on Transition and Disabilities Studies”. 😊 We would love to have you as part of the Center. You can put it on your vita, on your email signature and if you develop your own branch of work within the Center, we will assign you a fancy title to add to your email signature and business card. It’s a win-win!”

Feedback on recruiting posters from Dr. Landmark: We discussed that there were no recruiting posters for SPED programs on the 1st and 3rd floors.

New SPED undergraduate coordinator: Dr. Landmark will be our coordinator with support from Dr. Blackwell.

SHSU Special Education Programs | MINUTES

February 9, 2021 | 2/9/2021 11:00 AM | Meeting location Zoom

Meeting called by	Kristina Vargo	Attendees
Type of meeting	Monthly SPED Program Meeting	<ul style="list-style-type: none">• Blackwell, Will• Calderhead, Bill• Cole, Corinna• Duran, Jaime• Gomez, Mertie• Landmark, Leena• Mitchell, Vickie• Pinto, Peg• Stockall, Nancy• Vargo, Kristina
Facilitator	Kristina Vargo	
Note taker	Mertie Gomez	

AGENDA TOPICS

- Roles and Responsibilities of the Committee Members
- Review of Previous Action Items
- Celebrations: Program Faculty Share
- Program Updates: Program Faculty Report
- Search Committees: SPED TT and SoTL Chair
- Garrett Center: Vickie Mitchell
- Other Announcements: Program Faculty
- Next Meeting: April 15, 2021 at 11:00am

Agenda topic *Roles and Responsibilities* | Presenter *Kristina Vargo*

Discussion Kristina Vargo will be facilitating today's meeting. Each program coordinator will be responsible for reporting on program updates. Mertie Gomez will be the recorder for today's meeting.

Conclusion [Closing]

Action items	Person responsible	Deadline
Facilitator	Kristina Vargo	2/9/2021 11:00 AM
Recorder	Mertie Gomez	2/9/2021 11:00 AM

Agenda topic *Review of Previous Action Items* | Presenter *Mertie Gomez and Will Blackwell*

Discussion SPA feedback and CAEP updates were reviewed. Advanced Programs SPA was returned with "Met with Conditions" for three of seven standards. Initial and Advanced Programs worked on CAEP Data and Narratives on Friday, February 5, 2021.

Conclusion The Initial program SPA response will be submitted on March 10, 2021. The Advanced Program’s Resubmission will occur in early Spring 2021. Dr. Nerren and Mertie Gomez are communicating with the Council for Exceptional Children’s (CEC) SPA representative for clarification.

Previous action item	Action taken	Action taken date
CAEP Update	TEExES scores were disaggregated	2/5/2021 12:00 AM
SPA Update	SPA Updates were shared. Initial program response is being worked on currently. It is due in March.	2/9/2021 12:00 AM

Agenda topic *M.Ed. in Special Education* | **Presenter** *Mertie M. Gomez*

Discussion The M.Ed. in Special Education began their first cohort as a remote program (synchronous and asynchronous courses) with three Saturday meetings (face-to-face) for test kit demonstrations. The course sequence for all M.Ed. in Special Education tracks’ semester starts (fall, spring, summer) is finished. The SPA resubmission came back with “Met with Conditions” for three out of seven standards. Our third and final submission will occur in spring 2021. The Texas Education Agency (TEA) Grant for Student with Dyslexia purchased a significant amount of test kits for the use of SHSU’s educational diagnostician programs. On Friday, February 5, 2021, the Advanced Programs worked on their CAEP submissions, beginning with the TEExES state exam results. SHSU’s educational diagnostician program used the survey responses from our recent publication to update course content to better meet the needs of local education agencies (LEAs): Gomez, M., Blackwell, W., Cole, C., & Young, C. (2020). Examining the preparedness of educational diagnosticians in Texas. *Journal of Human Services: Training, Research, and Practice*, 6(1), Article 6. The educational diagnostician program submitted a grant application to the Moody Foundation for tuition assistance for their students.

Conclusion [Closing]

Action items	Person responsible	Deadline
SPA Resubmission – faculty will contribute to resubmission draft	Mertie Gomez	4/1/2021 12:00 AM
CAEP Assessments’ Data will be collected for Spring 2021 Assessments	Mertie Gomez	5/31/2021 12:00 AM

Agenda topic *Undergraduate SPED Programs* | **Presenter** *Will Blackwell*

Discussion Program faculty are working on curriculum and standards alignments for the upcoming TEA audit. The directions and requirements were emailed to applicable faculty.

Conclusion Program faculty’s deadline for curriculum and standards’ alignment is March 1, 2021

Action items	Person responsible	Deadline
TEA Standards will be updated by SPED undergraduate faculty	Landmark and Blackwell are coordinating the process	3/1/2021 12:00 AM

Agenda topic *Low Incidence Disability (LIDA) Program* | **Presenter** *Bill Calderhead*

Discussion TxABA Conference 2021, Feb. 11-14 – will be presenting the LIDA Program at the virtual conference. “Easy Virtual Fair” platform is used for this conference. The location of The Woodlands Center will be shown, in addition to external links. Dr. Calderhead reviewed the Easy Virtual Fair SHSU account. He shared the URL for the TWC video. EasyVirtualFair will record the email addresses of conference attendees who visit the virtual booth, and the conference organizers will send LIDA names and email addresses.

Conclusion SPED faculty suggested edits in LIDA program description, and Dr. Calderhead will make those changes.

Action items	Person responsible	Deadline
Bill Calderhead will screenshot the TEXABA SHSU advertisement	Bill Calderhead	2/11/2021 12:00 AM

Agenda topic *Garrett Center and Transition Services Programs* | **Presenter** *Leena Landmark*

Discussion Leena Landmark created the Transition Services Programs flier. She shared the flier with other faculty members. She discussed the options for advertising the various programs within the department. Dr. Cole is translating the various advertisement opportunities in Spanish. Leena Landmark has moved the content of the Garrett Center to the cloud.

Conclusion Dr. Cole is translating resources and tools on the Garrett Center into Spanish. Updates to the Garrett Center website have been difficult due to having to rely on IT to make substantial edits.

Action items	Person responsible	Deadline
Promotional Flier with be sent to program faculty	Leena Landmark	2/10/2021 12:00 AM
Dr. Cole is translating transition resources and tools into Spanish.	Corinna Cole	5/1/2021 12:00 AM

Agenda topic *Faculty Position Selection Process* | **Presenter** *Vickie Mitchell and Kristina Vargo*

Discussion Garrett Endowed Faculty Position Selection Process is in the final stages of the process. A field of twenty applicants was reduced to sixteen candidates following a review of the applications and alignment with the job description. The Search Committee reviewed all sixteen applicants using a rubric aligned with the job description. A field of five finalists were identified for Zoom interviews. Following the interviews there was a unanimous vote for a recommendation of one candidate to forward to the SPED Program. The results were reviewed with the SPED Program faculty where a recommendation was made to hold a Job Talk Meeting with candidate and SOTL faculty prior to the final decision. The search is now in its final stages.

Conclusion SoTL Chair Position Selection Process was tabled for the next SPED Faculty Meeting due to a scheduling conflict.

Action items	Person responsible	Deadline
Follow up with Committee Recommendation of Garrett Endowed Position	Vickie Mitchell	2/10/2021 12:00 AM
Follow up with SoTL Chair Recommendation	Kristina Vargo	Next SPED Mtg.

SHSU Special Education Programs | MINUTES

April 15, 2021 | 4/15/2021 11:00 AM | Meeting location Zoom

Meeting called by Vickie Mitchell
Type of meeting Monthly Meeting
Facilitator Leena Landmark
Note taker Mertie Gomez

Attendees

- Blackwell, Will
- Cole, Corinna
- Duran, Jaime
- Gomez, Mertie
- Landmark, Leena
- Mitchell, Vickie
- Pinto, Peg
- Stockall, Nancy

AGENDA TOPICS

- Roles and Responsibilities of the Committee Members
- Review of Previous Action Items
- Celebrations: Program Faculty Share
- Program Updates: Program Faculty Report
- New Faculty: Will Blackwell
- Garrett Center: Vickie Mitchell
- Other Announcements: Program Faculty
- Next Meeting: May 6, 2021 at 11:00am

Agenda topic *Roles and Responsibilities* | Presenter *Leena Landmark*

Discussion Leena Landmark will be facilitating today's meeting. Each program coordinator will be responsible for reporting on program updates. Mertie Gomez will be the recorder for today's meeting.

Conclusion [Closing]

Action items	Person responsible	Deadline
Facilitator	Leena Landmark	4/15/2021 11:00 AM
Recorder	Mertie Gomez	4/15/2021 11:00 AM

Agenda topic *Review of Previous Action Items* | Presenter *Mertie Gomez*

Discussion SPA and CAEP updates were reviewed. The M.Ed. in SPED requested an extension for the SPA submission and was granted the extension. Submission will be in Spring 2022.

Previous action item	Action taken	Action taken date
CAEP Updates	CAEP Updates were shared	4/15/2021 11:00 AM

Previous action item	Action taken	Action taken date
SPA Updates	SPA Updates were shared	4/15/2021 11:00 AM
Transition fliers	Transition fliers were disseminated	

Agenda topic *M.Ed. in Special Education* | Presenter *Mertie M. Gomez*

Discussion [Conversation] M.Ed. in Special Education Comprehensive Exams were graded for the Spring 2021 semester by Mi Mi Gomez, Corinna Cole, and Will Blackwell. Seven out of 15 students were required to rewrite some portion of their Comprehensive Exams (one or more of the 7 Standards). SPA Rubrics continue to be updated for the resubmission, in consultation with a representative from the Council for Exception Children (CEC). CAEP data collection continues for the last of the three cycles (Spring 2020, Fall 2020, and Spring 2021). We are preparing for our Texas Education Agency (TEA) certification review. Syllabi will continue to be reviewed and edited, including the addition of T-TESS information.

Conclusion Accreditation and certification activities continue.

Action items	Person responsible	Deadline
SPA Resubmission – faculty will contribute to rubric drafts	Mertie Gomez	5/31/2021 12:00 AM
CAEP Assessments’ Data will be collected for Spring 2021 Assessments	Mertie Gomez	5/31/2021 12:00 AM
Ed. Diagnostician Job Fair	Mertie Gomez	4/15/2021 5:30 PM

Agenda topic *Undergraduate SPED Programs* | Presenter *Will Blackwell*

Discussion Year long residency model has required that the sped block be split; SPED 4311 will now be offered in the spring. Will and Leena are developing special education TExES test prep modules/study guides on Blackboard. These will be ready in May.

Conclusion Deadline of May 31, 2021

Action items	Person responsible	Deadline
Year-long Residency	Will Blackwell	5/1/2021 12:00 PM
TExES prep modules	Blackwell / Landmark	5/1/2021 12:00 PM

Agenda topic *Faculty Senate* | Presenter *Jaime Duran*

Discussion Dr. Drew Miller presented an update about the university’s COVID response. He reported that we have been able to meet the demand for vaccinations and the trend for available beds in our area is not currently a concern. A concern was addressed in our meeting about the format for fall classes. Discussions in the senate indicate that classes will resume as before the pandemic and if we need to switch to online classes due to COVID trends, we already know how to pivot quickly.

Conclusion I will monitor news about the pandemic, the university’s continued COVID efforts, and any discussion about the format of fall classes.

<u>Action items</u>	<u>Person responsible</u>	<u>Deadline</u>
Inform faculty of COVID-19 updates	Jaime Duran	5/31/2021 12:00 PM

SHSU Special Education Programs | MINUTES

May 6, 2021 | 5/6/2021 10:30 AM | Meeting location Zoom

Meeting called by	Mertie Gomez	Attendees
Type of meeting	Monthly Meeting	
Facilitator	Mertie Gomez	
Note taker	Mertie Gomez	
		<ul style="list-style-type: none">• Blackwell, Will• Cole, Corinna• Duran, Jaime• Gomez, Mertie• Landmark, Leena• Mitchell, Vickie• Pinto, Peg• Stockall, Nancy• Calderhead, Bill

AGENDA TOPICS

- Roles and Responsibilities of the Committee Members
- Review of Previous Action Items
- Celebrations: Program Faculty Share
- Program Updates: Program Faculty Report (Undergraduate and Graduate)
- Garrett Center: Leena Landmark and Vickie Mitchell
- Other Announcements: Program Faculty
- Next Meeting: August 2021 TBD

Agenda topic *Roles and Responsibilities* | Presenter *Mertie Gomez*

Discussion Mertie Gomez will be facilitating today's meeting. Each program coordinator will be responsible for reporting on program updates. Mertie Gomez will be the recorder for today's meeting.

Action items	Person responsible	Deadline
Facilitator	Mertie Gomez	4/15/2021 11:00 AM
Recorder	Mertie Gomez	4/15/2021 11:00 AM

Agenda topic *Review of Previous Action Items* | Presenter *Mertie Gomez*

Discussion SPA and CAEP updates were reviewed. The M.Ed. in SPED requested an extension for the SPA submission and was granted the extension. Submission will be in Spring 2022. Three data cycles were collected for the five (5) CAEP assessments. Data analysis is in process.

Previous action item	Action taken	Action taken date
CAEP Updates	CAEP Updates were shared	4/15/2021 11:00 AM

Previous action item	Action taken	Action taken date
SPA Updates	SPA Updates were shared	4/15/2021 11:00 AM
Transition fliers	Transition fliers were disseminated	

Agenda topic *M.Ed. in Special Education* | Presenter *Mertie M. Gomez*

Discussion [Conversation]Corinna Cole conducted a bilingual educational diagnostician job fair in May. This Spring 2021, there are ten (10) M.Ed. graduates and post-master certification completers. New transition courses began in Spring 2021 with Leena Landmark teaching. Dr. Vickie Mitchell will teach two transition courses soon for the first cohort of transition certificate students. Leena Landmark will submit for national accreditation for certification Division on Career Development and Transition under CEC. If approved, SHSU will be the 3rd university in the US for this national accreditation. The M.Ed. in SPED (Leadership) has its first enrolled student, beginning Summer 2021. The Garrett Center will conduct transition presentations at trainings and conferences that promote SHSU's transition certificate. Dr. Cole recruited at the monthly Bilingual Assessment Language Group (BALG) meetings for the bilingual educational diagnostician program. Dr. Landmark will work with Dawn Caplinger about a course substitution in graduate certificate on transition. The TExES 253 test is out and the first SHSU students will take it this May. Kathleen Rice spoke with program faculty about comprehensive exam requirements.

Conclusion Accreditation and certification activities continue.

Action items	Person responsible	Deadline
SPA Resubmission – faculty will contribute to rubric drafts	Mertie Gomez	5/31/2021 12:00 AM
CAEP Assessments' Data will be collected for Spring 2021 Assessments	Mertie Gomez	5/31/2021 12:00 AM
TExES 253 Remediation Session	Mertie Gomez	4/15/2021 5:30 PM
Dr. Landmark will meet with Dawn Caplinger	Leena Landmark	06/01/2021 5:30 PM
Dr. Landmark will submit for national accreditation – transition certificate	Leena Landmark	09/01/2021 5:30 PM

Agenda topic *M.A. in Special Education* | Presenter *Bill Calderhead*

Discussion: We have accepted 10 applicants; 6 have replied that they will enroll; 1 said she would not. Two applicants are at the interview stage, and AppReview shows three new applications that need to be reviewed.

Conclusion: We anticipate that there will be 16-18 students in the cohort that will start in August.

Agenda topic *Undergraduate SPED Programs* | Presenter *Will Blackwell and Leena Landmark*

Discussion New TEA and CEC standards

Conclusion 1) CEC has finalized new standards for initial preparation programs. There is a new set for K-12 Initial preparation ([click here](#)). There is also a new set for EI/Early Childhood special education preparation ([click here](#)). We have e-mailed Brad Duncan at CEC to see which set (or both) we should use to guide our alignments. 2) TEA has finalized new standards for special education teacher certification ([click here](#)). The new standards are grade-banded as EC-6 and 6-12. We were on a webinar to learn more about the new standards and how our SPED certification options might change. We are anticipating a move to EC-6 SPED and 6-12 SPED (as compared to our current EC-12 SPED certificate). Jannah allowed us to use SoTL funds to purchase copies of CEC's High Leverage Practices for Inclusive Classrooms ([click here](#) for Amazon description). We have copies for all of us. Jaime and Will are partnering with ESC-6 on a workshop series that focuses on the HLPs. For Year Long Residency, Peg Pinto will be fully trained in fall as a University Supervisor and Site Coordinator. SHCEC progress for TExES 161 support services: there were five sped students attended the first meeting (there are 12 students enroll for the fall 2021 – we need to recruit all of them). The focus of this summer long support system is how Peg can help preparing our students to be ready for the TExES 161 and pass the Sped Benchmark in SPED 4311 to successfully pass the state exam.

Action items	Person responsible	Deadline
Update syllabi	Will Blackwell	6/1/2021 12:00 PM

Agenda topic *Faculty Senate* | **Presenter** *Jaime Durán*

Discussion Jaime Durán

Conclusion

- Tuition scholarships for spouses and dependents information is on the HR website now.
- The newly created Associate Director of Communications (for Academic Affairs) is Rebecca Broaddus.
- In the budget hearings there was a request to refund/reactivate the position of Associate Vice Provost which has remained unfilled due to budget cuts since it was vacated.
- It appears that President White is going to add several positions in her office, including a chief diversity officer and an academically trained deputy of sorts to replace what was previously a chief of staff position.
- Faculty have expressed several concerns with the proposed revision to APS 860211 (instructional materials policy revision) and with other textbook ordering procedures. The concerns include things such as not being able to make changes to textbooks after the deadline in special circumstances, academic freedom, reporting procedure for using faculty-written textbooks, not being able to use the P-card for books except at the university bookstore, the general monopoly given to the bookstore by the revised policy, that the Bearkat Bundle makes it more difficult to use cheaper, older editions that are still readily available, that the policy appears written to accommodate the bookstore rather than as an academic policy. Senator Hay volunteered to draft a response to the revised policy based on feedback received.
- The proposal for the creation of an ombudsperson was discussed.
- Senator Sherrill presented a proposal to ask that the university fund from alternative local university sources the 0.9% gap between the traditional TRS state contribution of 7.5% and the ORP contribution of 6.6%, so that ORP participants would receive an additional 0.9% university funded contribution. The motion was seconded and approved.

Action items	Person responsible	Deadline
Inform faculty of COVID-19 updates	Jaime Duran	5/31/2021 12:00 PM

Action items	Person responsible	Deadline
Inform faculty of COVID-19 updates	Jaime Duran	5/31/2021 12:00 PM

Agenda topic Garrett Center | Presenter *Vickie Mitchell*

Discussion Vickie Mitchell

Current Garrett Center Activities

- The Center has officially been awarded the state leadership and \$1.5 million dollars for a third time.
- On June 7-11, the Center will host the Bearkat Bridge Program for high school students ages 14-21. The curriculum is a pre-employment and transition curriculum with funding from the Texas Workforce Commission. Vivian Blackwell (our illustrious colleague, Will's, wife) will be the director for BBP. Will has been helping with recruitment and our Center graduate student, Taniya Thongtai.
- The Center received approval for a new position who will coordinate the work of the Garrett Institute under the Garrett Center. Bearkat Bridge Program, College Connections, the Rural Online Employment and Wraparound Program for students with ID/D, and the on-campus program for students with ID/D. The position is making it through the system as soon as Vickie gets the paperwork done.
- The interview and testimonial videos for the marketing and recruitment video to be disseminated to EPPs in Texas is in its final stages. Arianna Ramp, Vickie, Sandye Cox from Region 10 ESC/Dallas, and Misty Lynch, Special Ed Coordinator in Coppell ISD are working with Region 10 ESC to complete the video. The Garrett Center is working with Region 10 ESC to produce the video using SHSU MARCOM guidelines.
- Leena Landmark is working with Aldine ISD on a training and technical assistance contract. In a Zoom meeting with the district, the administrator mentioned they were also contracting with Texas A&M but for considerably less because the Garrett Center are the state experts. We were very pleased.
- Vickie is working with Conroe ISD on a proposal for a program evaluation of transition services for the district. It will cover middle and high school, all disabilities, general and special education LRE components, focus groups, a stakeholder survey, and observations. Will has joined the program evaluation team. Let Vickie know if anyone else is interested in being a part of the program evaluation. It is a large district and we have room for anyone who is interested in joining the evaluation team.
- The name of the Garrett Institute was accepted. We could not use Garrett College because it would have to go through the Texas State University System approval process. This was easier.
- The Garrett Center started a webinar series for educators for Spring/Summer 2021. Corinna, Jaime, Vickie, Dr. Kendra Williams-Diehm from the University of Oklahoma, and Kayla Daniel from Region 12 in Waco are the volunteer webinar presenters:

○ **MAY 2021**

April 13th from 9:00 a.m. to 10:30 a.m.

Title: Using the Transition Assessment and Goal Generator (TAGG) for Effective Transition Planning

Presenters: Dr. Kendra Williams-Diehm and Belkis Choiseul-Praslin, Zarrow Center at the University of DK
Registration: https://zoom.us/webinar/register/WN_sRYoAMBaQNmbNxPuzqzJEQ

April 15th from 3:00 p.m. to 4:30 p.m.

Title: Part I - A District-Level Strategic Planning Model to Develop or Improve 18+ Programs

Who: Participants must be a district-level team

Presenter: Dr. Vickie J Mitchell, Associate Professor at SHSU and the Garrett Center

Registration: https://zoom.us/webinar/register/WN_qMQK70JYQkW8e6BOs4Uchw

○ **MAY 2021**

May 11th from 3:00 p.m. to 4:30 p.m.

Title: Part II - A District-Level Strategic Planning Model to Develop or Improve 1B+Programs

Presenter: Dr. Vickie J Mitchell, Associate Professor at SHSU and the Garrett Center **Who:** Participants must be a district-level team that participated in Part I on April 15th **Registration:**

https://zoom.us/webinar/register/WN_wKV24sgtSJG_3jbmd8MI8w

○ **JUNE 2021**

Tuesday, June 8th from 11:30 a.m. to 1:00 p.m.

Title: Transition for the Undocumented Student: Resources and Recommendations **Presenter:** Dr. Jaime B. Duran, Assistant Professor at SHSU and the Garrett Center

Registration: https://zoom.us/webinar/register/WN_7DNePGd6T8iLLKrv1uLPGg

○ **JULY 2021**

July 20th from 11:30 a.m. to 1:00 p.m.

Title: Latino Parents' Challenges and Role Reversals: A COVID-19 Silver Lining

Presenter: Dr. Corinna Villar Cole, Associate Professor and the Garrett Center

Registration: https://zoom.us/webinar/register/WN_v8fdUIXCsfC-11I4riYNXw

July 22nd from 9:00 a.m. to 10:30 a.m.

Title: The Importance of Transition Planning in Reducing Homelessness

Presenter: Kayla Daniel, Education Specialist, Region 12 Education Service Center; Waco, Tx

Registration: https://zoom.us/webinar/register/WN_RxSwtQOASdKcwISrtnPhVw

SHSU Special Education Programs | MINUTES

September 13, 2021 | 9/13/2021 1:30 PM | Meeting location TEC 279

Meeting called by Vickie Mitchell
Type of meeting Monthly Meeting
Facilitator Vickie Mitchell
Note taker Mertie Gomez

Attendees

- Blackwell, Will
- Calderhead, Bill
- Cole, Corinna
- Duran, Jaime
- Gomez, Mertie
- Gushanas, Christina
- Landmark, Leena
- Mitchell, Vickie
- Stockall, Nancy
- Vargo, Kristina

AGENDA TOPICS

- Roles and Responsibilities of the Committee Members
- Review of Previous Action Items
- Celebrations: Program Faculty Share
- Program Updates: Program Faculty Report
- New Faculty: Vickie Mitchell
- Garrett Center: Vickie Mitchell
- Other Announcements: Program Faculty
- Next Meeting: TBD at 11:00am

Agenda topic *Roles and Responsibilities* | **Presenter** *Vickie Mitchell*

Discussion Vickie Mitchell will be facilitating today's meeting. Each program coordinator will be responsible for reporting on program updates. Mertie Gomez will be the recorder for today's meeting.

Conclusion [Closing]

Action items	Person responsible	Deadline
Facilitator	Vickie Mitchell	9/13/2021 1:30 PM
Recorder	Mertie Gomez	9/13/2021 1:30 PM

Agenda topic *Review of Previous Action Items* | **Presenter** *Mertie Gomez*

Discussion SPA and CAEP updates were reviewed. The M.Ed. in SPED requested an extension for the SPA submission and was granted the extension. Submission will be in Spring 2022. A Zoom meeting was conducted with Dr. Kathleen Schank of the Council for Exceptional Children (CEC)'s accreditation division. Rubrics for the undergraduate and graduate programs were discussed and reviewed.

Previous action item	Action taken	Action taken date
CAEP Updates	CAEP Updates were shared	9/13/2021 1:30 PM

Previous action item	Action taken	Action taken date
SPA Updates	SPA Updates were shared	9/13/2021 1:30 PM

Agenda topic *M.A. in Special Education* | Presenter *Bill Calderhead*

Discussion LIDA's 2022 cohort so far consists of an international student from Kenya. She will need to obtain an F1 Student visa to begin her program. Five other potential 2022 applicants have requested information so far. During 2020, 50% of six LIDA passed the BCBA exam. LIDA and the ABA Minor will submit renewal applications to ABAI this fall. Dr. Calderhead is organizing Special Olympics and has 43 student volunteers.

Conclusion Dr. Calderhead will work with Shelly Godwin (SHSU Marketing) to advertise LIDA on social media.

Action items	Person responsible	Deadline
Renew ABA Minor courses	Kristina Vargo	10/1/2021 1:30 PM
Renew LIDA courses	Bill Calderhead	12/1/2021 1:30 PM

Agenda topic *Garrett Center* | Presenter *Vickie Mitchell*

Discussion (1) The TEA special education network grant began for 2021-2022 for \$1.47 million. Although there are many activities, one key activity in 21-22 is a statewide virtual conference to build capacity for the collaboration between SPED, CTE, and VR. The conference is being co-sponsored by the National Technical Assistance Center on Transition – Collaborative (NTACT-C) which is funded by the Office of Special Education Programs (OSEP) at the U.S. Department of Education. (2) TEA grant and the RSAC Video. (3) GC Postsecondary Programs. Erin Kline is the Coordinator for Postsecondary Programs at the Garrett Center. She is working on expanding the youth summer program, creating a summer camp of children with diabetes with the SHSU College of Medicine, and working with SHSU Online, the Academic Success Center, Disability Support Services, and Student Affairs to provide additional supports for students with disabilities who require additional support to be successful. (4) Dr. Gushanas is the new Director of the Postsecondary Education Programs at the Garrett Center and will be working with Erin and Taniya Thongtai (graduate student). Dr. Landmark is leading a training and technical assistance contract with Aldine ISD and Dr. Mitchell is leading a program evaluation and training contract with Conroe ISD. (5) Drs. Landmark and Mitchell are working with Dr. Jordan Clark and Dr. Danielle Goodspeed from SHSU's Department of Biological Sciences to develop a technical certificate program for students with autism to work in the field of science.

Action items	Person responsible	Deadline
GC TEA Grant	Vickie Mitchell & Corinna Cole	9/13/2021 1:30 PM
GC Postsecondary Programs	Vickie Mitchell, Erin Kline, & Christina Gushanas	9/13/2021 1:30 PM
GC Contract Work – Aldine/Conroe ISD	Leena Landmark & Vickie Mitchell	9/13/2021 1:30 PM
GC Autism Project	Leena Landmark and Vickie Mitchell	9/13/2021 1:30 PM

Action items	Person responsible	Deadline
Student Advisory Committee – solicit students	Vickie Mitchell	10/15/2021 5:00 PM
COE Committee – Garrett Center	Jaime Durán & Vickie Mitchell	Fall '21 & Spring '22

Agenda topic *M.Ed. in Special Education* | Presenter *Mertie M. Gomez*

Discussion M.Ed. in Special Education will have four (4) students taking the Comprehensive Exams (Fall 2021). A Zoom meeting was conducted with Dr. Kathleen Schank of the Council for Exceptional Children (CEC)'s accreditation division on September 1, 2021 at 9:30am. Rubrics for the undergraduate and graduate programs were discussed and reviewed. SPA Rubrics continue to be updated for the resubmission, in consultation with a representative from the Council for Exception Children (CEC). CAEP data collection continues for the last of the three cycles (Fall 2020, Spring 2021, and Fall 2021). We are preparing for our Texas Education Agency (TEA) certification review. Syllabi will continue to be reviewed and edited, including the addition of T-TESS information. Virtual Open House (Zoom) Emails were sent to all 181 special education directors in the state of Texas, requesting that the Virtual Open House attached flier be forwarded to faculty/interested parties. 100% of Candidates passed the TExES 253 on their first attempt in 2021.

Conclusion Accreditation and certification activities continue.

Action items	Person responsible	Deadline
SPA Resubmission – faculty will contribute to rubric drafts	Mertie Gomez	9/13/2021 1:30 PM
CAEP Assessments' Data will be collected for Fall 2021 Assessments	Mertie Gomez	9/13/2021 1:30 PM
Virtual (Zoom) Open House (M.Ed. in SPED – Educational Diagnostician and Bilingual Educational Diagnostician)	Mertie Gomez and Corinna Cole	9/21/2021 6:30 PM

Agenda topic *Undergraduate SPED Programs* | Presenter *Leena Landmark*

Discussion A Zoom meeting was conducted with Dr. Kathlene Schank of the Council for Exceptional Children (CEC)'s accreditation division on September 1, 2021 at 9:30am. Rubrics for the undergraduate program were discussed and reviewed. SPA Rubrics continue to be updated for the resubmission, in consultation with a representative from the Council for Exception Children (CEC). The Special Ed ED-12 program was granted an extension to submit in F22.

Conclusion Sped UG will revise SPA rubrics with consultation from Kathlene Schank (CEC).

Action items	Person responsible	Deadline
SPA Rubrics (faculty will contribute to rubric updates)	Leena Landmark and Christina Gushanas	10/1/2021 12:00 PM
