

## POSITION RESPONSIBILITIES

- Be available up to 2 weeks before classes start & up to 5 days after the semester ends.
- Attend weekly staff meeting every Tuesday from 3:30 - 5:00 pm, no exceptions
- Participate in a duty rotation schedule
- Complete weekly office hours
- Plan & execute educational programs & events
- Complete regular administrative tasks
- Assist with RA selection
- Assist with Saturday@Sam
- Enforce Department & University Policies
- Serve as a Campus Security Authority

## HOW TO APPLY

- Log on to the SHSU People Admin portal at [shsu.peopleadmin.com](https://shsu.peopleadmin.com) & search for job posting
- Upload your resume to the Resident Advisor job posting
- Upload responses to Living Community questions (*Only if interested in Living Communities*)
- Submit three recommendations to the Department of Residence Life using the form found at [shsu.edu/ra](https://shsu.edu/ra)

**APPLICATIONS DUE:**  
October 7, 2024 @ 11:59pm

### *For more information please contact:*

Ansley Jenkins Halleck  
910 Bearkat Blvd.  
Huntsville, TX 77340

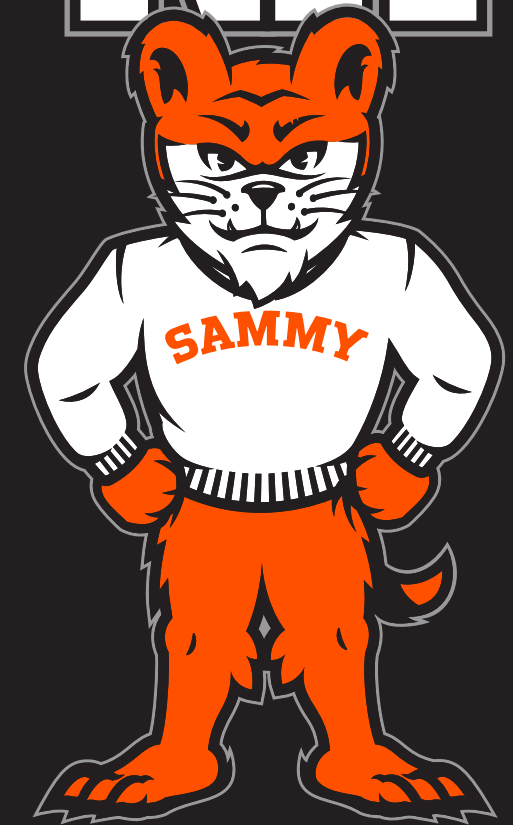
(936) 294-1853 | Fax: (936) 284 1920  
axj089@shsu.edu

# SAMMY WANTS

# YOU

## TO BE AN

# RA



## WHY SHOULD YOU APPLY TO BE AN RA?

- Develop and role model career readiness & leadership skills in the following areas:
  - Ethical behavior
  - Effective decision making
  - Teamwork
  - Enhanced verbal & written communication
- Give back to Sam Houston State
- Meet new people
- Mentor first year students
- Be in the know about things happening on campus
- Free housing
- Steady paycheck
- Build specific skills in:
  - Event planning
  - Policy enforcement
  - Mentoring
  - Budgeting
  - Mediation
  - Time management



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October 7, 2024 @ 11:59pm

**RA INTERVIEWS:**  
October 21st - 24th

**SCAN FOR MORE INFO  
ON HOW TO APPLY!**



## RESIDENT ADVISOR REQUIREMENTS

- It is preferred that applicants reside on campus for a minimum of one full semester before the time of employment.
- Applicants must have completed at least 12 credit hours by the time of employment
- At all times, staff members must maintain a GPA of 2.0 or higher
- Applicants must be in good standing with Sam Houston State University
- Transfer candidates must have been accepted to the University at the time of application
- Hired staff members must maintain at least 6 financial aid eligible hours during each semester of employment
- Candidates must be available for a formal and group process interview during business hours on **October 21<sup>st</sup> - 24<sup>th</sup>**