Adobe Sign License Business Case

Sam Houston State University

Help us understand how you intend your student worker to use Adobe Sign by completing this form and attaching it to your Katalyst request at katalyst.shsu.edu.

Student Worker Name

Student Worker Username

Department

How will the student worker to use Adobe Sign in their tasks?

List specific workflows or processes you intend to streamline using Adobe Sign with their help.

How frequently do you anticipate your student worker using Adobe Sign?

Daily   Weekly   Few times a month   Few times a year

GROUP

Adobe Sign groups increase collaboration with template sharing and allowing team members to track progress of documents. Only software admins can create groups.

Would you like us to add your student worker to a group?

Yes   No

If yes, **provide group name.**

Would you like us to create a group for your team?

Yes   No

If yes to create a group, **list usernames for employees we should include to your new group.**